TANF Rapid Re-Housing Quarterly Conference Call

DEPARTMENT OF WORKFORCE SERVICES

JULY 2016

Department of Workforce Services

Rapid Re-Housing Employment Pathway & RRES Contact List

- TANF Rapid Re-Housing Employment Pathway
  - http://jobs.utah.gov/services/tevs/tanfrapidrehousingemploymentpathway.pdf

- Rapid Re-Housing RRES Contact list
  - http://tinyurl.com/RRHContacts

CASE MANAGEMENT

REMINDERS & CLARIFICATIONS

Improving Customer Engagement

Positive Outcomes & Customer Accountability

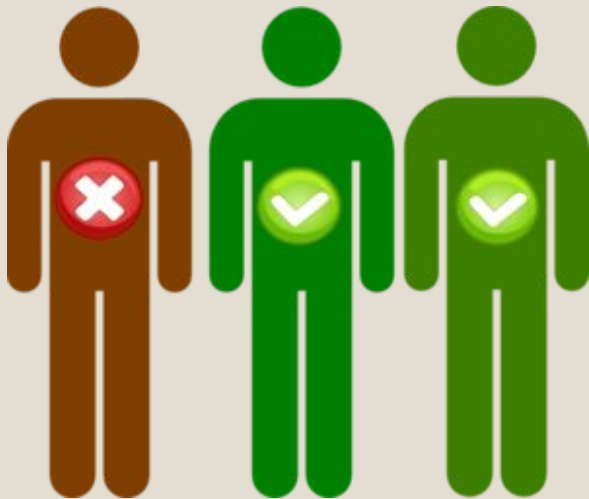Support to Families in Crisis

Balance

- Critical conversations with customers
- What is truly best for the family?
- When in doubt, ASK!
- Collaboration with RRES for solutions
- Discretion and flexibility given to the organization

Who is eligible for TANF RRH?

o Doubled-up Families

o Disabled persons
   o Are disabled persons eligible?
   o How will they support themselves upon exit of program?

Referred to the RRES?

- All Adults
  - Over 18 years old (and graduated HS)
  - Work Eligible
  - Under-employed families

- Refer them Before or After 1st month's issuance?
  - What makes the most sense?

- What happens to those who are NOT referred?
  - Should be limited
  - Follow up still required

Families returning to shelter requesting additional RRH

- TANF RRH is non-recurrent/short-term assistance
- Justify self-sufficiency and increased income upon exit of program
- Returning families a likely sign of needing other more long-term supports and resources

Up to 4 months of TANF RRH

- Organizations only issuing 1-2 months of RRH
  - Is 1-2 mo sufficient support to stabilize family crisis & housing??
  - Lack of client incentive to engage with RRES towards increased income/employment & additional resources
- Consideration of full 4 months of assistance
  - 4 months within a rolling 12-month period
  - If not consecutive assistance months, must re-determine TANF eligibility (New form 300)

Up to 4 months of TANF RRH

- Example:

Family comes in and receives TANF RRH for May/Jun 2016 and then exit the program. The family then comes back in Sept 2016 and re-applies for TANF RRH. Are they eligible?

- Family potentially eligible for two additional TANF RRH months
- Not considered 2nd occurrence of RRH
- Less than 12 rolling calendar months, consider same RRH assistance period of benefits
- No new crisis required but must re-determine TANF eligibility (more than one full calendar month of no assistance)
- Must be well-documented in case file

"New Crisis"

- ## What is considered "<u>New Crisis</u>"???
  - TANF RRH assistance is non-recurrent
  - 2nd Crisis situation clearly different than 1st episode
  - Likelihood of returning to self-sufficiency
  - Must be well-documented in case file
  - Limited Occurrence
  - Consideration of other programs to support this family

Invoice and Documentation

CONTRACT BILLING & FINANCE INFORMATION

Invoice and Documentation

- **New Grant Manager**

  - Debi Carty

- **TANF Invoice template & documentation**

  - **Subject Line to include**

    - **Contract Number/Organization Name/Grant Title**

    - **Example:** *Contract# 15DWS0181 - YCC – TANF Rapid Re-Housing*

Training Opportunities

- **eShare (TEVS) Training**
  - **Simplifying determination of TANF eligibility**
  - **Easy way to verify DWS benefits for Categorical Eligibility**
  - **Requires MOU, training to staff, key fobs to log in**
  - **Staff who determine TANF Eligibility must register for eShare Training**
    - **In-person training: Thursday, August 25, 2016 1:00pm-4:00pm**
      - **Registration Link: https://docs.google.com/a/utah.gov/forms/d/e/1FAIpQLSeTxftqffEjYh0alETwknJsySjEYF7_j3QP1FWeljEqZAx7Vw/viewform**
    - **Webinar training: Tuesday, Aug 30, 2016 10:00am-12:00pm**
      - **Registration Link: https://attendee.gotowebinar.com/register/3849608288371948801**
- **TANF Finance Webinar**
  - **For new staff or refresher training (not required)**
  - **When: Thursday, August 25, 2016 9:00am-10:00pm**
    - **Registration Link: https://attendee.gotowebinar.com/register/6862543926723805698**

QUARTERLY & ANNUAL REPORTING

Quarterly Report

- Submit via Google form online
  - TANF RRH Quarterly Report
  - Due Friday, July 29, 2016

Annual Report

- Year One in review
  - 4/1/2015-3/31/16
- Download as PDF
  - Email electronically to bpretty@utah.gov
  - Report due 7/31/2016
- Report includes:
  - Program Overview
  - Outcomes data and measures
  - Community Collaboration
  - Reflection
  - Success Stories

Contract Monitoring Visits!!!

- Monitoring visits to be scheduled in upcoming months
  - Requested list of families served in last year
  - Monitoring Checklist
  - Review of:
    - Case files
    - Staff files

Questions?

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